

BCC Min 2016. 03-09 Barrington Cemetery Commission (App. Apr. 13, 2016)

1. The Barrington Cemetery Commission met on Wednesday, March 9, 2016 at 3:00 PM in the Meeting Room at the Barrington Public Library-Community Center. Present Mr. Robert Black, Ms. Susan Taylor and Mrs. Sarah P. Small, Secretary of the Commission; Mr. Enzly Ramsay, of Ramsay's Inc., Superintendent of Operations; Mr. Ted Dooling of Cemetery Find, Reading, MA. Ms. Small called the meeting to order at 3:07 PM.

2. Mr. Black moved the approval of the minutes of the Regular meeting held on February 10, 2016 revised and both the Financial Review with Eagle Strategies and Regular meetings held on February 24, 2016. Ms. Taylor seconded the motion. Motion carried.

3. Superintendent's Report:

Trash Barrels purchase: Ms. Taylor moved and Mr. Black seconded a motion that Mr. Ramsay purchase 6 metal trash barrels up to \$800.00 each, and place them at Prince's Hill and Forest Chapel cemeteries.

Mr. Ramsay said there has been dog-walking in the cemeteries and has received a request the Commission install signs banning the same. There was discussion. Mr. Ramsay is of the opinion that dog walkers add a certain amount of protection from cemetery vandalism. There was discussion. No action was taken.

Mr. Ramsay will post signs at both Forest Chapel and Prince's Hill in May, alerting of the removal of winter decorations.

Mr. Ramsay will contact stone masons for estimates to rebuild the damaged the stone wall at Watson Yard.

A \$150.00 winter fee is charged for a winter burial. Mr. Black moved the approval of the Ramsay's March 1, 2016 bill for same. Mrs. Small seconded the motion. Motion carried.

4. Inquiry by real estate agent regarding the Cemetery Commission's plans for the George Street property. The Commissioners agreed there is no intention of developing a cemetery in that location in the immediate future. Ms. Taylor indicted this is a routine request by purchasers abutting undeveloped property.

5. Ramsay's Inc. February 2016 Invoice was approved by the Commission.

6. The invoice for restoration work by Fannin-Lehner Restoration Consultants from August 10-14, 2015 in Tyler Point Cemetery is \$8,200.00. Mrs. Small moved approval and payment of the bill. Ms. Taylor seconded the motion. Motion carried.

Mr. Ted Dooling of Cemetery Find reviewed the work accomplished by his company. He provided two (2) disks including the work accomplished- one for the Commission and one for the Town Clerk's Office, and two copies of the User Guides. Commission members will have "Log-in privileges" as well as a member of the Town Clerk's office. Other members of the Town Clerk's Office may be given the option of "adding privileges." Cemetery Find will add additional information as it is received. It was decided that one person will be authorized to add to the database, and Ms. Susan Taylor will be provided with the "passwords". Cemetery Find can help with lost passwords.

Scanned are the Barrington Cemetery Lot cards, including those showing burials at Maria Del Campo Cemetery; Deeds; Foundation Orders; Transfer Permits; and Maps. Mr. Dooling indicated that paper maps are best, but there is a good match on the disk. The Cemetery Find website has the capability of being used on any electronic device, can be viewed on a cell phone, and information printed from this media. Military status of the person interred can be added.

Commissioners requested that the entrances to each cemetery be labeled, with navigation directions, and be indicated on each map to assist funeral processions into the cemeteries. Ariel photographs taken without leaves on the trees, should be included with the maps. Fixes and updates can be added as needed. Veterans burials can be color coded. The Commission would like to have tabs for text searches.

There was discussion regarding the availability of the database to the Public. There are 4316 burials in Forest Chapel. The Columbarium at Prince's Hill has 9 interments. There are 759 permits where the Lot card does not match the deed.

7. Review of the February Income, Expenses and Investments were discussed. Mr. Black approved Ramsay's March 1, 2016 bill.

8. There was discussion of the amount of Barrington Cemetery data available and the amount of data scanned. Still to be completed is the information on veterans and marker types. The Commission looks forward to a good ongoing working relationship with Cemetery Scan, but needs additional material which has not been scanned. There was discussion. Mr. Dooling offered, and the Commission accepted his revised estimate of \$15,000. He will review the data promised and revise his cost estimate. Ms. Taylor suggested offering a partial payment of \$15,000.00 to Boston Scan for the work completed to date. There was discussion.

Superintendent's Report:

Trash Barrels purchase: Ms. Taylor moved and Mr. Black seconded a motion that Mr. Ramsay purchase 6 metal trash barrels up to \$800.00, and place them at Prince's Hill and Forest Chapel cemeteries.

Mr. Ramsay said there have been complaints of dog-walking in the cemeteries and the Commission should install signs forbidding same. There was discussion. Mr. Ramsay is of the opinion that dog walkers add a certain amount of protection from cemetery vandalism. No action was taken.

Mr. Ramsay will contact stone masons to rebuild the damaged the stone wall at Watson Yard.

A \$150.00 winter fee is charged for a winter burial. Mr. Black moved the approval of the Ramsay's March 1st bill for same.

Ms. Taylor moved that the Commission offer Boston Scan \$15,000.00 for the work that has been accomplished by Boston Scan. Mrs. Small seconded the motion. Motion carried.

Meeting adjourned at 5:27 PM.

